ACH Enrollment Form

Document No:	AWO-015
Date of Issue:	01 APR 2019
Revision:	1 - AZ - 29 OCT 2025

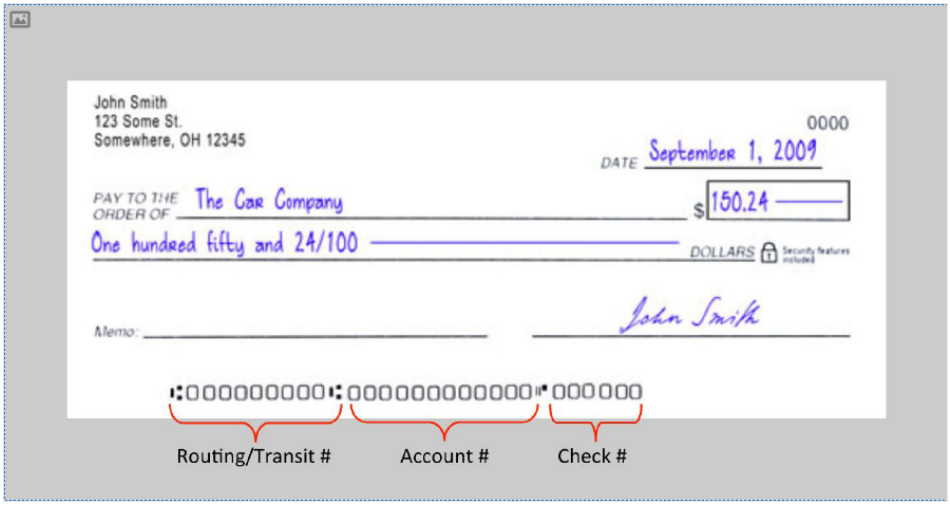
Printed version not controlled, refer to online document for current information.

AUTOMATED CLEARING HOUSE (ACH) REQUIREMENTS

Please complete and return the following information to Accounts Payable as soon as possible. Alternatively, you can also provide a copy of a voided check.

1. Payee (Full Legal Name): _____
2. Payee Address: _____
3. Contact Name: _____
4. Contact Title: _____
5. Contact Phone Number: _____
6. Contact E-mail Address: _____
7. Payment Advice (Remittance) E-mail Address: _____
8. Bank Name: _____
9. Bank Address: _____
10. Routing / Transit Number: _____
11. Account Number: _____
12. SWIFT Code (International Code): _____
13. Currency: _____
14. Prepared By (Print Name): _____
15. Signature: _____
16. Date: _____

** Please note that if your banking information changes, it is important to notify our Accounts Payable department immediately to avoid delay of payment.


John Smith
123 Some St.
Somewhere, OH 12345
0000
DATE September 1, 2009
PAY TO THE ORDER OF The Car Company
$ 150.24
One hundred fifty and 24/100
DOLLARS
Memo:
John Smith
Routing/Transit #
Account #
Check #